



Janet T. Mills
Governor

STATE OF MAINE
DEPARTMENT OF PROFESSIONAL & FINANCIAL REGULATION
OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION
MAINE PLUMBERS' EXAMINING BOARD

Penny Vaillancourt
Director



Joan F. Cohen
Commissioner

BOARD MEETING MINUTES

Meeting Date: October 06, 2025

Meeting Location: Office of Professional and Occupational Regulation, Gardiner Annex, 76 Northern Ave, Gardiner, Maine 04345

I. CALL TO ORDER – 9:06 am

Members Present:

Nicholas Adams
Fred Jokinen

Members Absent:

Robert Hodgkin

Staff Present:

Holly Poirier, Board Manager
Kristen Bowker, Electronic Operator
Karen Ross, Board Staff
Peter Holmes, Executive Director for Manufactured Homes

AAGs Present:

Nicole Sawyer, Assistant Attorney General
Randy Dow, Assistant Attorney General

II. MINUTES REVIEW & APPROVAL, AUGUST 11, 2025

Fred Jokinen made a motion to accept the minutes as written

Second: Nick Adams

Vote in Favor – 2 / 0 Abstained / 0 Opposed – Motion Carries

III. ADJUDICATORY HEARING

a. 2025-PLU-20796

Fred Jokinen – Motion made that the applicant had carried his burden by a preponderance of the evidence to show that he had been sufficiently rehabilitated to warrant the public trust.

Second – Nick Adams

Vote in Favor:

Fred Jokinen

Nick Adams

Vote – 2 in favor / 0 Abstained / 0 Opposed - Motion Carries

Fred Jokinen - Motion made that, by a preponderance of the evidence, the applicant had failed to notify the Board of a criminal conviction within 10 days.

Second – Nick Adams

Vote in Favor:

Fred Jokinen

Nick Adams

Vote – 2 in favor / 0 Abstained / 0 Opposed - Motion Carries

Fred Jokinen – Motion made that, by a preponderance of the evidence, the applicant had Failed to produce documents within his control

Second – Nick Adams

Vote in Favor:

Fred Jokinen

Nick Adams

Vote – 2 in favor / 0 Abstained / 0 Opposed - Motion Carries

Fred Jokinen – Motion made to impose a civil penalty of \$500.00 to be paid within 90 days of the date of the signed Decision and Order for not reporting the criminal conviction within 10 days.

Second – Nick Adams

Vote in Favor:

Fred Jokinen

Nick Adams

Vote – 2 in favor / 0 Abstained / 0 Opposed - Motion Carries

IV. CONSENT AGREEMENT PRESENTATION

a. 2022-PLU-18608 / 2023-PLU-19667

Fred Jokinen – Motion made to accept Consent Agreement as written and allow the chairman to sign on behalf of the board.

Second – Nick Adams

Vote in Favor:

Fred Jokinen

Nick Adams

Vote – 2 in favor / 0 Abstained / 0 Opposed - Motion carries



V. COMPLAINT PRESENTATIONS

- a. 2024-PLU-20481
- b. 2024-PLU-20352
- c. 2024-PLU-20289
- d. 2024-PLU-19751
- e. 2022-PLU-18696

Fred Jokinen – Motion made to dismiss the complaints based on a lack of jurisdiction on unlicensed practice and refer each case to the Attorney General’s Office.

Second – Nick Adams

Vote in Favor:

Fred Jokinen

Nick Adams

Vote – 2 in favor / 0 Abstained / 0 Opposed - Motion carries

VI. EXAMINATION APPLICATION REVIEW

- a. Travis Shea

Fred Jokinen – Motion made to table the examination application and ask for the applicant to Supply additional information. Documentation of work experience under a Master, experience working In buildings using UPC.

Second – Nick Adams

Vote in Favor:

Fred Jokinen

Nick Adams

Vote – 2 in favor / 0 Abstained / 0 Opposed - Motion carries

VII. DECISION AND ORDER REPORTING REQUIREMENT

- a. William Young, MS90008997

Licensee supplied documentation to the board per Decision and Order signed by the board chair on 10/17/24. This reporting is a condition of a 1-year probation for the licensee to report to the board quarterly any permits that were pulled under his Master Plumbing license. The board had no questions.

VIII. STATE SENIOR INSPECTOR’S REPORT

IX. BOARD MANAGER’S REPORT

X. OPPORTUNITY FOR PUBLIC COMMENT

- No Public Comment made

XI. ADJOURNMENT - The Board adjourned at 11:33 am

Fred Jokinen - Motion made to adjourn the meeting

Second – Nick Adams

Vote – 2 in favor / 0 Abstained / 0 Opposed - Motion Carries



